

Microsoft Teams

****REQUIRED****

Our primary source of lesson communication and instruction will occur using the platform of Microsoft Teams. This platform is used by Miss Reese for ELA/ Reading and Mrs. Gabler for Math. Special Area Teachers (Art/Music/PE) may also have classes on Teams- so please make sure to check.

Important places in Teams:

- **General**- In this channel all of the assignments and teacher posts will appear. Along the top of this channel lists the tabs that have all the resources you will need for the day.
- **Files**- Under the files tab are the handouts or instructions for activities. These are not specific assignments but rather the details or information sheets to help or give ideas.
- **Assignments**- Under the assignments tab is where you will find any assignments with due dates and required resources. Please be sure to complete the assignment and press submit. Assignments in this area include Math/Science/Social Studies/ STEM.
- **Class Notebook**- This tab is one we are just starting to use. It is a personal notebook for your child. In it you will find that it is sectioned into 6 parts- Collaborative Space(students can work simultaneously on a project here), Content Library(I will post handouts or notes here), Quizzes(Weekly and Benchmark quizzes will be pasted to this part of your notebook), Handouts(I will paste links, resources and key handouts to this part of your handbook), Class Notes(You can put your notes for Volume and Geometry right in this part of your notebook instead of paper if you would rather), Homework(This is where additional practice pages will be posted) ** *What is nice about your notebook is : When you type in it, it will automatically save and send me a message- you do not have to submit anything.* **
- **Math**- This channel will list the topics and standards that are required for the 4th quarter.
- **Sciences**- These channels will list the topics that are my goals for the 4th quarter.
- **Social Studies**- This channel will list the topics that will be covered in the 4th quarter.

