



# OLEAN

## CITY SCHOOL DISTRICT

*"Home, School and Community Educating for Life"*

Classes Begin  
Tuesday,  
September 8<sup>th</sup>!

August-September 2015

Volume 12, Issue 1

## Savoring the Last of Summer

### Student Programs Explore the Great Outdoors

Portville Central School and Cattaraugus-Little Valley School were awarded the PEP grant in 2012. The Olean City School District and Hinsdale Central School were awarded the PEP grant in 2014. These schools worked together to bring students a free and exciting opportunity to participate in four days of outdoor education (*see lower photo*).

On July 15, Ms. Fillips' summer camp class took a trip to Rim Rock Overlook in Allegheny National Forest (*see photo at left*). The students explored the massive rock formations and the scenic vistas of the Allegheny Reservoir. They hiked a path down to the Allegheny Reservoir. The 1.7 mile hike allowed the students to observe water run-off patterns, sedimentary rock and the vegetation. "It's awesome how the big rocks just sit there and how tall they are. This was a great adventure," said Ethan Hund, ninth grader.



### New Starting Times for School Year

	<u>ELEM</u>	<u>OIMS</u>	<u>HS</u>
FIRST BUS DROP	7:34 AM	7:45 AM	7:45 AM
STUDENT BREAKFAST	7:35 AM - 8:05 AM	7:45 AM - 8:15 AM	7:35 AM - 8:15 AM
START OF STUDENT DAY	8:10 AM	8:24 AM	8:20 AM
DISMISSAL	2:50 PM	3:10 PM	3:06 PM

# Important District Back-To-School Reminders

## Open House Dates Listed

Olean High School  
Wednesday, September 16<sup>th</sup>  
6:00-7:30 pm

Olean Intermediate/Middle School  
Thursday, September 24<sup>th</sup>  
6:00-7:30 pm

East View Elementary School  
Wednesday, September 23<sup>th</sup>  
6:00-7:30 pm

Washington West Elementary School  
Tuesday, October 1<sup>st</sup>  
6:00-7:30 pm

## School Physicals Provided

Mandated school physicals are provided to students through Olean City School Health Services throughout the school year. Newly enrolled students, as well as those students in grades 2, 4, 7, and 10, are mandated years for school physicals. All students participating in a sport are mandated to have an annual physical. Parents may have their child's personal physician provide the physical if they choose to do so at their own expense, or have the physical at school free of charge. Please call your child's school nurse for the physical form if you choose to use your personal physician.

## District Evacuation Drill

Parents are advised that Olean High School will once again conduct a building evacuation drill during the school year.

Students will be relocated, under supervision, to an off-site facility for a period of time during the drill. This evacuation drill is intended to be a proactive response plan in the event of an emergency situation.

School Districts across New York State are required to conduct one full evacuation drill and several lower-scale emergency drills throughout the school year. The date of the drill is purposely not announced so that it may be conducted as it would be in an emergency situation.

## Permission for Student Release

Students are not allowed to leave school buildings or grounds without written permission and for legitimate reasons only. Under a new state law, school children may only leave school with persons

approved by the child's parent or guardian. School officials will be required to check the identity of persons requesting a child's release against a list provided by the parents or guardian.

The law also stipulates that a student will not be released to a person who is not on the list unless the child's parent authorizes the release.

## Custodial Paperwork

If you have custodial paperwork for your child, you should provide your child's school with a copy. Without the custodial paperwork on file, the school assumes that both parents have full rights. For your child's safety, if an order of protection exists, please submit a copy to your child's principal.

If you are a non-custodial parent, who

would like to receive information regarding your child's academics and invitations to parent-teacher conferences, you should submit an annual request to your child's principal.

## Update Contact Info

Attention Parents/Guardians: If you have changed your address, phone number, or acquired a cell phone, please make sure to notify the school office so that we have up-to-date information.

## School Closing Notices

The Olean City School District will announce school closings or delays on TV channels 2, 4, 7, and 9 as well as on radio stations WBEN, WLSV, WMXO, and WPIG.

*From the Superintendent*

## Epic Learning Adventures in Store for 2015-16

**By Dr. Colleen Taggerty, Superintendent**

Personalized, meaningful, and rigorous learning is what the 2015-16 school year has in store for all learners, students and adults, within the Olean City School District. Finding the joy in learning is just as important for our students as it is for our staff. Learning is a lifelong adventure that must be embraced to ensure maximum results.

The Olean City School District continues to move forward towards a full implementation of our laptop initiative; full implementation of the Common Core Standards; and full implementation of the Physical Education Grant that allows us to make significant improvements in our weight room, as well as equipment and curriculum updates across the District.

Most importantly, we want to extend ourselves to you, our families and our community, as we look to improve upon the service we provide to our learners. There are many opportunities for you to provide input on your expectations of the school district through various committee structures. Please consider joining one or more of the following committees:

- Parent Teacher Organization
- Comprehensive District Educational Planning/Shared Decision Making Committee
- Building Level Shared Decision Making Committee
- SMART School Bond Planning Committee

The formula for success of any school district is:  
**students + families + staff + community = exceptional outcomes**

Working cohesively and collaboratively for the betterment of all assures us that the 2015-16 year will truly be an EPIC one!





# New Principals and Teachers Announced

**Jeffrey Andreano** has moved into the position of principal of Olean High School. He has been serving as assistant principal for the last 14 years and replaces Barb Lias, who retired this year.

**Michael Martel** was appointed to the position of Olean High School Assistant Principal in July. Mr. Martel began his teaching career in 1994 as a substitute teacher for several local component school districts. In 1995, Michael was appointed a teacher at the Hinsdale Central School District. In November of 2011 through June 2013, he served as the Allegany-Limestone Central School District's Interim Middle School Principal. Upon completion of the interim assignment, Mr. Martel return to his teaching position at Hinsdale Central School.

Michael obtained a B.S. Degree from St. Bonaventure in Mathematics with secondary concentrations in Physics in 1994 and a Master of Science Degree in Education in December 1999. In December 2010, he received a Masters of Education in Educational Leadership.

His professional knowledge base and regional leadership includes: Kids' College Instructor, Professional Development Team member, creation of PreK-12 Technology Curriculum, Webmaster, Successful Classroom Management, Comprehensive District Education Plan Committee member, layered Curriculum training, Drop-out Prevention Team member, PTO volunteer, and soccer coach.

**Stacie Bowen** joins the District as an Art Teacher at the East View and Washington West Elementary Schools. Stacie received a B.S. in Art Education from Nazareth College of Rochester in 2011. Ms. Bowen was an Art Teacher for Monroe 2 – Orleans BOCES in an integrated Special Education program for students with severe mental health and emotional issues.

**Katrina Davenport** was recently hired as the Physical Education Teacher at the High School. Katrina received a B.S. in Physical Education from SUNY at Cortland in May 2013 and expects to receive a Master of Science in Health Education from Trident University International in December 2015. Prior to her appointment, Ms. Davenport was a Physical Education Teacher for the Newark School District.

**Evan DeWald** is the newly appointed Technology Teacher at the High School. Mr. DeWald received a Bachelor of Science in K-12 Technology and Engineering Education from Buffalo State College



**Jeffrey Andreano**



**Michael Martel**



**Stacie Bowen**



**Katrina Davenport**



**Evan DeWald**



**Suzanne Linderman**

in December 2014 and is currently enrolled in the graduate program. Evan completed his student teaching at Orchard Park High School and Gowanda Middle School.

**Suzanne Linderman** joins the Olean Intermediate Middle School as a Math Teacher. Mrs. Linderman received a B.S. with a major in Mathematics and a minor in Secondary Education from the SUNY at Brockport and a M.Ed. from Southern Wesleyan University with a strong emphasis on curriculum and classroom management. Prior to relocating to the Olean, NY area, Mrs. Linderman was a Secondary Mathematics Teacher in South Carolina and has been a substitute teacher for the District since January 2015.

**Amber Martin** will begin her teaching career as a Special Education Teacher at East View Elementary School. Ms. Martin received a Bachelor's Degree in Childhood Inclusive Education with a Middle School Extension in Mathematics and a minor in Mathematics from SUNY Fredonia in the fall of 2014. Amber completed



**Amber Martin**



**Gabrielle Rodriguez**

ed her student teaching at Colden Elementary School and North Collins Elementary School.

**Gabrielle Rodriguez** joins the District as a Special Education and Math Teacher at the High School. Ms. Rodriguez received a Bachelor of Science in Adolescent Education, Mathematics (7-12) from SUNY Fredonia and a Master of Science in Education, Students with Disabilities (7-12) from SUNY at Buffalo. Prior to joining the Olean City School District, Gabrielle taught as a long-term sub for West Seneca East Senior and Hamburg High School.

# Second Phase of Laptop Initiative: Grades 6-12

With Phase 1 under our belts with 1 to 1 laptops for students, the district will begin Phase 2 of the initiative. Next year students in grades six through twelve will be receiving district owned laptops to be able to extend their learning opportunities beyond the walls of their classrooms and buildings.

Forms for parent or guardian signatures agreeing to accept the responsibilities and guidelines listed on the form will be found in the student handbook for all families of students in grades 6-12. Signed parent/guardian permission forms must be turned in by the student to receive a laptop. Families will always have the option to have their student(s) leave the assigned laptop in school in the Library. Each Library will have a laptop cart where students can plug in and charge the assigned laptop overnight and stop in to sign it out first thing in the morning.

An additional new piece to being able to provide each student in grade 6-12 with a laptop is the availability of accounts in Microsoft Office 365 (cloud based applications for students to use anywhere anytime). If you do not want your child to have this cloud based account, be looking for an Opt Out letter that must be signed and returned to the building your child attends. This letter, along with the laptop permission form, will be in the student handbook and can be found online under the Academics heading, select Technology and then Technology Files.

To give you a glimpse into what happens in the technology department during the summer, we created a photo timeline for you:

- 1) Upper left photo - Arrival of new laptops
- 2) Upper right photo - Unboxing and prepping the BIOS of each laptop
- 3) Center right photo - Imaging of laptops – 30 in a X 2 labs = 60 imaged at a time, divide that by 1150 student laptops that need to get imaged before the start of school.
- 4) Lower right photo - And finally, storage for distribution





## Please Note New High School Bell Schedule

PERIOD 1	8:20-9:10
PERIOD 2	9:14-10:00
PERIOD 3	10:04-10:50
PERIOD 4	10:54-11:40
LUNCH 4A	10:54-11:15
LUNCH 4B	11:19-11:40
PERIOD 5	11:44-12:30
LUNCH 5A	11:44-12:05
LUNCH 5B	12:09-12:30
PERIOD 6	12:34-1:20
LUNCH 6A	12:34-12:55
LUNCH 6B	12:59-1:20
PERIOD 7	1:24-2:10
PERIOD 8	2:14-3:06

## SAC Calendar

### SEPTEMBER

- 8 First Day of School
- 11 Black Light Dance, Grades 8 & 9, 7-9 p.m.  
Grades 10-12, 9:30-11:30 p.m.

### OCTOBER

- 2 Homecoming Assembly, 1:30-2:30 p.m.
- 3 Homecoming Dance, Grades 8 & 9, 7-9 p.m.  
Grades 10-12, 9:30-12:30 p.m.
- 30 Pumpkin Carving, 2:40-4 p.m.
- 30 Halloween Dance, Grades 8 & 9, 7-9 p.m.  
Grades 10-12, 9:30-11:30 p.m.

### NOVEMBER

- 13 Homeless Huskies, 10 p.m. to 6 a.m.

### DECEMBER

- 7-11 Days of Giving

### FEBRUARY

- 5 Winter Weekend Assembly, 1:30-2:30 p.m.
- 6 Winter Weekend Dance, Grades 8 & 9, 7-9 p.m.  
Grades 10-12, 9:30-12:30 p.m.

### MARCH

- 11 Up All Night, 10 p.m. to 6 a.m.

### APRIL

- 8 Sadie Hawkins Dance, Grades 8 & 9, 7-9 p.m.  
Grades 10-12, 9:30-11:30 p.m.

### MAY

- TBD Prom Assembly
- TBD Prom

### JUNE

- TBD Volleyball Class Competition, 6-8 p.m.

August-September 2015

# Understanding BMI and Your Child

## BMI SCREENING

Every year each student is screened for height, weight, vision, hearing and scoliosis by the medical office. Starting with school year 2008-2009, New York State is requiring we also calculate each student's BMI and send home a notice for those that are not in the average range. You have probably heard about BMI recently but are wondering exactly what that is and how we will be calculating this. Below you will find a brief description.

## WHAT IS BMI?

BMI is an abbreviation for Body Mass Index. BMI is calculated from your child's weight, height, sex and age. BMI provides a reliable indicator of body fatness for most people and is used as a tool in treating children who may be overweight or underweight.

## UNDERSTANDING BMI

In adults BMI is rather easy to calculate and interpret, as a BMI between 25 and 30 is considered overweight and a BMI of 30 or above is considered obese.

With children, BMI is a bit more complicated. Since each child is unique and growing at their own pace, we must take into account the child's age and map boys and girls differently. Adding to the confusion, instead of a classification of overweight or obese, children are classified in four different categories. Please see the chart below.

## WEIGHT STATUS CATEGORY PERCENTILE RANGE

Underweight	Less than 5 <sup>th</sup> percentile
Healthy Weight	5 <sup>th</sup> to less than 85 <sup>th</sup> percentile
At Risk of Overweight	85 <sup>th</sup> to 95 <sup>th</sup> percentile
Overweight	95 <sup>th</sup> percentile and above

## HOW IS BMI USED FOR CHILDREN AND TEENS?

The Center for Disease Control and the American Academy of Pediatrics recommend the use of BMI screening beginning at 2 years of age. If, from our screening here at school, your child is found to be underweight, at risk of being overweight, or you have specific concerns about your child's overall health, please contact your physician for further assessments to determine health risks.

If you do not want your child's clinical data to be included in this mandated report, please contact your child's school nurse for the paperwork you will need to exclude your child. No personal information is reported, only clinical data.





Olean High School's annual Open House for parents of students in grades 8-12 will be held Wednesday, Sept. 16, 2015 from 6:00 to 7:30 p.m.

The Open House will take place outside in front of the high school where teacher stations will be set up by department around the perimeter of the fountain. Parents are invited to move from station to station to meet their child's teachers and learn about classroom curriculums, routines and requirements.

In the event of rain, the activity will be held inside in the school gymnasium.

## Looking Forward to a Great Year at the High School

Many changes have occurred over the summer months at the high school. We are excited to open school for the new school year and look forward to interacting with all of the students and families!

A few reminders:

- Start and end times have changed this year. **Homeroom begins at 8:20 and students are dismissed at 3:06.**
- Student breakfast times have been adjusted as well: 7:35-8:15.
- Good attendance is very important. Be here each and every day!
- The main entrance has been altered and visitors will now use the new ramp/stairs to enter the building.
- A list of supplies needed should have accompanied your child's report card. Make sure to check that and prepare your child for the first day.

This school year, we want everyone to be:

**O**verachieving

**H**onest

**S**uccessful



## SAT & ACT Test Dates & Deadlines

2015-2016 SAT Dates	Test Administered	Deadline	
		Regular	Late(late fee)
October 3, 2015	SAT & Subject Test	Sept. 3, 2015	Sept. 18, 2015
November 7, 2015	SAT & Subject Test	Oct. 9, 2015	Oct. 23, 2015
December 5, 2015	SAT & Subject Test	Nov. 5, 2015	Nov. 20, 2015
January 23, 2016	SAT & Subject Test	Dec. 28, 2015	Jan. 8, 2016
March 5, 2016	SAT only	Feb. 5 2016	Feb. 19, 2016
May 7, 2016	SAT & Subject Test	April 8, 2016	April 22, 2016
June 4, 2016	SAT & Subject Test	May 5, 2016	May 20, 2016

2015-2016 ACT Dates	Test Administered	Deadline	
		Regular	Late (late fee)
Sept 12, 2015	ACT	Aug. 7, 2015	Aug.8 – 21, 2015
October 24, 2015	ACT	Sept. 18, 2015	Sept. 19 - Oct. 2, 2015
December 12, 2015	ACT	Nov. 6, 2015	Nov. 7 - 20, 2015
February 6, 2016	ACT	Jan. 8, 2016	Jan. 9 -15 2016
April 9, 2016	ACT	March 4, 2016	March 5 - 18, 2016
June 11, 2016	ACT	May 6, 2016	May 7 - 20, 2016

**PSATS: October 14, 2015**

**Regents Exams: January 25-28, 2016; June 14-22, 2016**

## Would You Like to Receive Text and Email Alerts from the District?

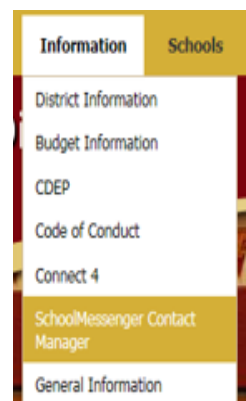
The Olean City School District is asking for your help in keeping the lines of communication open between you and the school. As you know the district uses SchoolMessenger as a communication tool to alert families of school closings, upcoming school events, low lunch balances, etc. But did you know that in addition to phone calls, School Messenger is able to send text messages and emails with the alerts that are sent out? Activating these options in SchoolMessenger will ensure that you receive the alerts in a timelier manner, especially if families are not at home when the alerts are sent.

If you would like to be alerted using text messages and/or email, you can create an account in SchoolMessenger Contact Manager and check these two fields in your account. For a guide on how to create this account please visit the district web page.

Click on the "Information" channel (in the top sections of the web page)



Choose "SchoolMessenger Contact Manager" from the drop down options where you can add in the cell phone number and/or email address to receive notifications as text messages and/or email.



## Meet Our Staff at Open House Sept. 24

The OIMS Open House will be on Thursday, September 24, 2015, from 6:00-7:30 p.m. The purpose of our "Open House" is to give our families, community members and students an opportunity to meet the OIMS faculty, staff and administration. Snacks will be provided. Hope to see everyone there!

## OIMS R.A.P.

**R**espect – We need to learn to respect ourselves, our peers and the adults that are in our school.

**A**cademic Intensity – Students, you will experience academic intensity every day, every period, every minute, every second. You need to make an effort to take advantage of every learning opportunity, do your best and seek out assistance when you need help to achieve academic success. You will be on track for college and/or career readiness.

**WE BELIEVE IN YOU....BELIEVE IN YOURSELF!**

**P**articipation – Students are encouraged to take part in athletic, extra and co-curricular activities and learn about teamwork, sportsmanship and lifelong skills that come from social and academic curricular activities.

## No Parking in Bus Lane



This is a reminder that there is **NO PARKING** allowed in the OIMS bus lane at any time. This includes off-school hours and weekends. It is imperative this lane is kept traffic-free for buses and emergency vehicles only. All violators will be ticketed and/or towed at their own expense. Thank you for your cooperation as we strive to make student safety our top priority.

## OIMS Bell Schedule

Breakfast .....	7:45 a.m.
Students May Enter Building .....	8:16 a.m.
Homeroom .....	8:24-8:28 a.m.
Period 1 .....	8:31-9:11 a.m. (40 min.)
Period 2 .....	9:14-9:54 a.m. (40 min.)
Period 3 .....	9:57-10:37 a.m. (40 min.)
Period 4 .....	10:40-11:25 a.m. (45 min.)
Period 4A ...	10:40-11:01 a.m. (21 min.)
Period 4B ...	11:04-11:25 a.m. (21 min.)
Period 5 ..	11:28 a.m.-12:13 p.m. (45 min.)
Period 5A ....	11:28-11:49 a.m. (21 min.)
Period 5B ...	11:52-12:13 a.m. (21 min.)
Period 6 .....	12:16-1:01 p.m. (45 min.)
Period 6A ...	12:16-12:37 p.m. (21 min.)
Period 6B ....	12:40-1:01 p.m. (21 min.)
Period 7 .....	1:04-1:44 p.m. (40 min.)
Period 8 .....	1:47-2:27 p.m. (40 min.)
Period 9 .....	2:30-3:10 p.m. (40 min.)

### Non-Bus Students

Dismissal 3:10 p.m.

### Bus Students

Grades 4/5 to the Cafeteria at 3:10 p.m.

Grades 6/7 to the Gym at 3:10 p.m.

## Message from the Guidance Department

At the Olean Intermediate Middle School there are three guidance counselors – Leah Allen, Mary Lee Wenke and Jeanne Frisina. Mrs. Frisina will be working with all 4<sup>th</sup> graders. Mrs. Allen will be working with 5<sup>th</sup> graders as well as the 6<sup>th</sup> grade Red Team students and the 7<sup>th</sup> grade Blue Team students. Mrs. Wenke will be working with 5<sup>th</sup> graders as well as the 6<sup>th</sup> grade Orange Team students and the 7<sup>th</sup> grade Yellow Team students. To schedule a meeting with a 6<sup>th</sup> or 7<sup>th</sup> grade team, please contact the Guidance Office at 375-8064. The teams meet throughout the week during the following times: **Orange Team,**

**10:05 – 10:35; Red Team, 12:25 – 12:55; Blue Team, 1:10 – 1:40; Yellow Team, 1:10 – 1:40.**

The Guidance Department web page can be found on the OIM School website ([www.oleanschools.org](http://www.oleanschools.org)) under "Teams." The page provides information regarding grade improvement, surviving the intermediate-middle school years, merit roll/honor roll information, helpful links, etc. In addition to the web site, your youngster's Guidance Counselor can be very helpful with answering any questions you may have. Please feel free to call the Guidance Office or email their counselor. The email

address for all school employees begins with the first initial and last name of the employee and ends with @olean.wnyric.org (ex.: [lallen@olean.wnyric.org](mailto:lallen@olean.wnyric.org)).

The eSchool Data Parent Portal offers parents the opportunity to monitor their youngster's academic progress throughout the school year. If you wish to have access to the Parent Portal or if you are experiencing difficulty with it, please contact Denise Bush in the OIMS Guidance Office at 375-8064. At our September Open House, counselors will be available in the library to assist anyone interested in setting up a Parent Portal account.



# Meal Services to Children with Disabilities

Most children with disabilities have no special dietary needs. They are able to participate in the Child Nutrition Programs the same as all other children in the school. In some instances, however, children with disabilities may experience difficulty when chewing and swallowing, which would require that the physical characteristics of their foods be changed. Some children with disabilities may need special foods or a therapeutic diet.

Federal regulations require schools and institutions to serve meals at no extra charge to those children whose disability restricts their diet in such a way that they cannot fully participate in the food service program without some modification to the foods offered or the scheduled menu. If you believe your child needs substitutions because of a disability, please get in touch with us for further information. You must request the special meals from the school and provide the school with medical certification from a medical doctor. This medical certification must contain:

1. Verification that the special meals are needed due to the student's disability, and
2. Recommendation/prescription for alternate foods and forms of foods needed to meet the student's special dietary needs.

If you have questions regarding the need for meal modifications, contact Steve Small at (716) 375-8007 for further information.

## H.S. Equivalency & Adult Education Classes Offered

High School Equivalency/Adult Education classes will continue to be held for all students over 16 years old. Classes are held in the County Building on Tuesday and Wednesday from 9:30 - 12:30 and the One-Stop in Blue Bird Square on Friday from 9:00 to noon and 1:00 to 4:00.

For more information contact: Linda M. Edstrom, Adult Education Coordinator, Olean City School District, 716-375-8033.

## Free & Reduced Meal Application FACT SHEET

**SNAP/TANF/FDPIR case number:** This must be the complete case number supplied to you by the agency including all numbers and letters, for example, E123456, or whatever combination is used in your county. Refer to a letter you received from your local Department of Social Services for your case number or contact them for your number. All children with the same case number may be listed on the same application. If anyone in your household receives SNAP, all children living in your household are eligible to receive free meals at school.

**Direct Certification:** If you receive SNAP or TANF, send in the Eligibility Letter from the NYS Education Department instead of completing the application. Make a copy for your records.

**Foster Child:** A child who is living with a family but who is under the legal care of the welfare agency or court may be listed on your family application. List the child's "personal use" income. This includes only those funds provided by the agency which are identified for the personal use of the child, such as personal spending allowances, money received by his/her family, or from a job. Funds provided for housing, food and care, medical, and therapeutic needs are not considered income to the foster child. Write "0" if the child has no personal use income.

**Household:** A group of related or non-related people who are living in one house and share income and expenses.

**Adult Family Members:** All related and non-related people who are 21 years of age and older living in your house.

**Financially Independent:** A person is financially independent and a separate economic unit/household when his or her earnings and expenses are not shared by the family/household.

**Gross Income:** Is money earned or received by each member of your household before deductions. Examples of deductions are federal tax, State tax, and Social Security deductions. Examples of gross income are:

- Wages, salaries, tips, commissions, or income from self-employment
- Net farm income - gross sales minus expenses only - not losses
- Pensions, annuities, or other retirement income including Social Security retirement benefits
- Unemployment compensation
- Welfare payments (does not include value of SNAP)
- Public Assistance payments
- Adoption assistance
- Strike benefits
- Supplemental Security Income (SSI) or Social Security Survivor's Benefits
- Alimony or child support payments
- Disability benefits, including workman's compensation
- Veteran's subsistence benefits
- Interest or dividend income
- Cash withdrawn from savings, investments, trusts, and other resources which would be available to pay for a child's meals
- Other cash income
- If you have more than one job, you must list the income from all jobs.
- If you receive income from more than one source (wage, alimony, child support, etc.), you must list the income from all sources.

**Current Income:** Your income at the present time **before deductions**. Only farmers, self-employed workers, migrant workers, and other seasonal employees may use their income for the past 12 months reported from their 1040 Tax Forms.

**Income Exclusions:** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

If you have any questions or need help in filling out the application form, please contact: Christina Wick, Free and Reduced Meals Coordinator, 716-375-8036.



# Olean City School District Application for Free and Reduced Meals

Dear Parent/Guardian:

Children need healthy meals to learn. The **Olean City School District** offers healthy meals every school day. Costs are: Breakfast costs – Grades 9-12, \$1.60, Grades 4-8, \$1.50, Grades PreK-3, \$1.45; Lunch costs – Grades 9-12, \$2.20, Grades 4-8, \$2.10, Grades PreK-3, \$2.05. Your children may qualify for free meals or for reduced price meals. Reduced price is **\$0.25** for breakfast and **\$0.25** for lunch.

**1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to your child(ren)'s school building secretary or mail to the Olean City School District, C/O Chris Wick, 410 West Sullivan Street, Olean, NY 14760.

**2. WHO CAN GET FREE MEALS?** All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations** or **TANF**, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.

**3. CAN FOSTER CHILDREN GET FREE MEALS?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.

**4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS?** Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail Mia O'Brien, Homeless Liaison at (716) 375-8097 to see if they qualify.

**5. WHO CAN GET REDUCED PRICE MEALS?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.

**6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter you got carefully and follow the instructions. Call the school at (716) 375-8036 if you have questions.

**7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first 30 days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

**8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.

**9. WILL THE INFORMATION I GIVE BE CHECKED?** Yes and we may also ask you to send written proof.

**10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

**11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: Dr. Colleen Taggerty, Olean City School District, 410 West Sullivan Street, Olean, NY 14760. Phone: (716) 375-8018 or Email: Ctaggerty@olean.wnyric.org.

**12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.

**13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.

**14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

**15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.

## 2015-2016 INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE MEALS OR FREE MILK REDUCED PRICE ELIGIBILITY INCOME CHART

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$21,775	\$1,815	\$908	\$838	\$419
2	\$ 29,471	\$ 2,456	\$1,228	\$1,134	\$567
3	\$ 37,167	\$ 3,098	\$ 1,549	\$1,430	\$715
4	\$44,863	\$ 3,739	\$1,870	\$ 1,726	\$863
5	\$ 52,559	\$ 4,380	\$2,190	\$ 2,022	\$1,011
6	\$ 60,255	\$ 5,022	\$2,511	\$2,318	\$1,159
7	\$ 67,951	\$ 5,663	\$ 2,832	\$2,614	\$1,307
8	\$ 75,647	\$ 6,304	\$3,152	\$2,910	\$ 1,455
"Each Add'l person add	\$ 7,696	\$642	\$321	\$296	\$148

(continued on next page)

# Free and Reduced Meal Application, *continued from previous page*

**16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME?** No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.

**17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR?** To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

**How to Apply:** To get free or reduced price meals for your children you may submit an Eligibility Letter for Free Meals received from the NYS Education Department, OR carefully complete one application for your household and return it to the designated office. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household food stamp, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a food stamp, TANF or FDPIR case number for all the children for whom you are applying, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your food stamp or TANF case number or complete the income portion of the application.

**Reporting Changes:** The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

**Income Exclusions:** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

**Nondiscrimination Statement:** This explains what to do if you believe you have been treated unfairly.

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.oov](mailto:program.intake@usda.oov).

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

USDA is an equal opportunity employer.

**Meal Service to Children With Disabilities:** Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical

doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

**Confidentiality:** The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

**Reapplication:** You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.



Date Withdrew \_\_\_\_\_

Attachment Va F \_\_\_\_\_ R \_\_\_\_\_ D \_\_\_\_\_

**2015-2016 Application for Free and Reduced Price School Meals/Milk**

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and return it to the Olean City School District. Call (716) 375-8036, if you need help. Additional names may be listed on a separate paper.

## 1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

## 2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. Skip to Part 4, and sign the application.

Name: \_\_\_\_\_ CASE # \_\_\_\_\_

## 3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

**All Household Members (including yourself and all children that have income).**

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount/How Often</i>	Child Support, Alimony <i>Amount/How Often</i>	Pensions, Retirement Payments <i>Amount/How Often</i>	Other Income, Social Security <i>Amount/How Often</i>	No Income
	\$ /	\$ /	\$ /	\$ /	<input type="checkbox"/>
	\$ /	\$ /	\$ /	\$ /	<input type="checkbox"/>
	\$ /	\$ /	\$ /	\$ /	<input type="checkbox"/>
	\$ /	\$ /	\$ /	\$ /	<input type="checkbox"/>
	\$ /	\$ /	\$ /	\$ /	<input type="checkbox"/>
	\$ /	\$ /	\$ /	\$ /	<input type="checkbox"/>
	\$ /	\$ /	\$ /	\$ /	<input type="checkbox"/>
	\$ /	\$ /	\$ /	\$ /	<input type="checkbox"/>

Total Household Members (Children and Adults)

4. Signature: An adult household member must sign this application and provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before it can be approved.

I certify (promise) that all of the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Last Four Digits of Social Security Number: XXX-XX- \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Home Address: \_\_\_\_\_

I do not  
have a  
SS# ☐

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)  
 Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

☐ SNAP/TANF/Foster  
☐ Income Household: Total Household Income/How Often: \_\_\_\_\_ / \_\_\_\_\_ Household Size: \_\_\_\_\_  
☐ Free Meals ☐ Reduced Price Meals ☐ Denied/Paid  
 Signature of Reviewing Official \_\_\_\_\_ Date Notice Sent: \_\_\_\_\_



## APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, submit a Free Meals/Milk Eligibility Letter received from the Office of Temporary and Disability Assistance OR complete only one application for your household using the instructions. Sign the application and return the application to either your child(ren)'s home school or the Olean High School. If you have a foster child in your household, you may include them on your application. A separate application is no longer needed. Call the school if you need help (716) 375-8036. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

### **PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.**

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

### **PART 2 HOUSEHOLDS GETTING FOOD STAMPS, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.**

- (1) List a current Food Stamp, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. Do not use the 16-digit number on your benefit card. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a food stamp case number, TANF or FDPIR number.

### **PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.**

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. If you listed a food stamp, TANF or FDPIR number, a social security number is not needed.

**OTHER BENEFITS:** Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). In order to determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

## PRIVACY ACT STATEMENT

Privacy Act Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a Food Stamp, Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

## DISCRIMINATION COMPLAINTS

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

Individuals who are deaf, hard of hearing or have speech disabilities and you wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

USDA is an equal opportunity employer.



# East View Students Enjoy the Olean Public Library



Many of the classrooms at East View Elementary School visited the Olean Public Library near the end of the school year. They have a tremendous summer reading program that many of our students are taking advantage of to keep practicing their reading skills this summer.



## OCSD 2015-16 Music Calendar

DATE	EVENT	VENUE
September 10, Thursday, 1:30 pm	Recruitment Concert	OHS
September 14, Monday, 6:30 pm	Instrument Rental Night	OIMS
October 2, Friday, 6:30 pm	Homecoming Pep Band (Marching Band)	Bradner's
November 6 & 7, Fri. & Sat.	Junior High Sectional All-State	Akron
November 11, Wednesday, 11:00 am	Veterans' Day (Marching Band)	Lincoln Park
November 20 & 21, Fri. & Sat.	Senior High Sectional All-State	SUNY Fredonia
November 27, Friday, 6:00 pm	Santa Claus Lane Parade (Marching Band)	Union St.
December 2, Wednesday, 7:00 pm	EV Winter Concert (2&3 grades)	OHS
December 3-6, Thu.- Sun.	NYSSMA All-State Festival & Conference	Rochester
December 9, Wednesday, 6:00 pm	EV Winter Concert (K&1 grades)	OHS
December 10, Thursday, 7:00 pm	OIMS Winter Concert (6 & 7 grades)	OHS
December 16, Wednesday, 7:00 pm	OHS Winter Concert	OHS
January 29 & 30, Fri./Sat.	County Solo Festival	ALCS
February 26 & 27, Fri. & Sat.	All-County #1 (ES, SH Chorus and JH Band)	PCS
March, Daily, 7:30 am	Harmony in the Morning (MIOSM)	OHS
March 10-12, Thur. to Sat.	School Musical	OHS
March 15, Tuesday, 7:00 pm	OIMS Showcase Spring Concert (4&5 grades)	OHS
April 1 & 2, Fri. & Sat.	All-County #2 (JH Chorus, ES, SH Band)	CLVCS
May TBA	NYSSMA Major Organization Festival	TBA
May TBA	NYSSMA Solo Festival	TBA
May 5, Thursday, 7:00 pm	WW Spring Concert (grades 2&3)	OHS
May 11, Wednesday, 7:00 pm	OIMS Spring Concert (grades 6&7)	OHS
May 17, Tuesday, 7:00 pm	OHS Spring Concert	OHS
May 19, Thursday, 6:00 pm	WW Spring Concert (grades K&1)	OHS
May 20 & 21, Fri. & Sat.	Houghton String Festival	Houghton
May 30, Monday, 10:00 am	Memorial Day Parade (Marching Band)	Union St.
June 3, Friday, 6:00-8:00 pm	Music Boosters Awards Banquet	Pulaski Club
June 4, Saturday, 9-4 pm	NYSSMA Solo Festival	BRCS
June 5, Sunday, 7:00 pm	Orchestra Concert at St. Mary's	St. Mary's
June 25, Saturday, 11:00 am	OHS Graduation (Band & Senior Chorus)	OHS



# Hearing on Veteran's Tax Exemption Sept. 15

On Tuesday, September 15, 2015, the Olean City School District will hold a public hearing regarding the Veteran's Tax Exemption. This meeting will be conducted in the High School Board room beginning at 6:00 p.m. Please note that all the public is invited to attend. To help understand the issue to be discussed, the district has gathered information regarding the impact of this tax exemption and produced the following Q&A fact sheet.

## ALTERNATIVE VETERAN'S TAX EXEMPTION QUESTIONS AND ANSWERS

**Q. What is the veteran's tax exemption?**

*A. This is an exemption that provides veterans with a partial break from school property taxes on the veteran's primary residence.*

**Q. Is this a new exemption?**

*A. This is a new exemption for school districts beginning in 2014. Prior to 2014, this exemption was available only to counties, cities, towns and villages.*

**Q. Can all veterans receive this exemption?**

*A. No. Only veterans who served in active military, naval or air service during a period of war, or received the armed forces expeditionary medal, navy expeditionary medal, marine corps expeditionary medal or global war on terrorism expeditionary medal and was discharged or released under honorable conditions.*

**Q. There are three different property exemptions available to veter-**

**ans. Which exemptions can a veteran receive?**

*A. The qualified veteran can only receive one of the three exemptions: Alternative Veterans' Exemption, Cold War Veterans' Exemption or the Eligible Funds Exemption.*

**Q. How does the exemption work?**

*A. Veterans and their spouses who served during a period of war are eligible for an exemption based upon the following: 1.) Served in a non-combat zone, or 2.) Served in a combat zone, or 3.) Became disabled during service.*

*The law provides percentage exemptions up to a maximum exempt amount for each category.*

**Q. How would the Board of Education enact this exemption?**

*A. First a public hearing must be held. If it is determined to move forward, the Board would adopt a resolution authorizing the exemption with the statutory default exemption cap levels.*

**Q. When does the exemption need to be filed with Cattaraugus County?**

*A. March 1.*

**Q. How does the exemption affect the tax levy?**

*A. The tax levy set by the Board of Education is not affected.*

**Q. How does the exemption affect the non-qualified tax payer?**

*A. The amount of tax levy exempted is calculated and then spread among the non-qualified tax payers. The number of current Olean veteran tax payers, registered with Cattaraugus County, is 658. Based on the information that the district has received regarding the current Olean City School tax payer base, an estimated increase to the non-qualified taxpayers tax levy could be from 1 – 1.4%. Given the fact that the effect of the potential tax levy increase will not be known until all exemptions in a given tax year have been processed, this levy increase could be higher.*



## Summer Professional Development: Office 365

Teachers have again elected to use some of their summer to come and learn how they can best use Office 365 with their students. A total of 19 teachers from the area, 14 teachers from Olean and five from Bolivar-Richburg, attended a three-day professional development offering on Office 365. They, too, are learning more about cloud based computing and how it will work with their students.



**Annual Asbestos Notification:** In compliance with Sections 763.85 and .93 of the asbestos-containing materials in schools rule, all facilities owned, leased or operated by the Olean City School District have been inspected for the presence of asbestos-containing building materials. Asbestos management plans have been developed for all facilities and submitted to the New York State Education Department.

The E.P.A. requires re-inspections every three (3) years by an accredited asbestos inspector. This re-inspection was done May 3, 2013, and the results were reviewed by an accredited management planner. The 2013 re-inspection found no significant changes in the condition of the asbestos-containing materials. In general, the asbestos materials in the district are in good condition and will continue to be managed as recommended by the accredited management planner. Copies of the management plans are available for public inspection during business hours in offices of each of the facilities. Questions concerning the inspections and management plans should be made to David Fidurko in the district office or by calling 375-8040.

**Data Breach Security Annual Notice:** The Olean City School District is committed to protecting the privacy and security of student, teacher, and principal data. In accordance with Education Law §2-d, the District wishes to inform the school community of the following:

1. A student's personally identifiable information cannot be sold or released for any commercial purposes;
2. Parents have the right to inspect and review the complete contents of their child's education record;
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored and transferred;
4. A complete list of all student data elements collected by the State will be available for public review at a later date; and
5. Parents have the right to have complaints about possible breaches of student data addressed. Complaints can be filed with the Superintendent's Office.

**Pesticide Use Notification:** During the school year, it may be necessary for maintenance staff to use pesticides on school grounds to meet pest management goals. Any individual interested in registering to receive a written notification 48 hours prior to pesticide application, please contact Olean City Schools for an application form. If you have any questions about the integrated pest management program or pesticide use, contact David Fidurko, Superintendent of Building and Grounds, at 375-8040.

**Title 1 and Section 504 Annual Notice:** The Olean City School District hereby advises students, parents, employees and the general public that it offers employment and educational opportunities, including vocational education opportunities without regard to sex, race, color, national origin or handicap.

The secondary vocation education opportunities available to district residents under age 21 are available upon request to the

High School and Middle School Guidance Departments.

Title IX of the Education Amendments of 1972  
and

Section 504 of the Rehabilitation Act of 1973

As required by Title IX of the Education Amendments of 1972, the Olean City School District does not discriminate on the basis of sex in the educational programs or activities, which it provides including vocational programs. The district does not discriminate in employment of persons on the basis of sex, including recruitment, appointment, salary and benefits as well as on the basis of handicapping conditions in admission or access to its program and activities, including vocational education. No person shall be denied employment solely because of any physical, mental or medical impairment, which is related to the person's ability to engage in the activities involve din the job for which the application has been made. The District Official responsible for the coordination of activities relating to non-discrimination of sex, race, color, national origin or handicapped is Ms. Mia O'Brien, Title IX Coordinator and Section 504 Coordinator – Phone: 716-375-8097. He can provide information about complaint procedures to any student or employee who feels that his/her rights under Title IX or Section 504 have been violated by the District or its officials. In addition, any student or employee may make an inquiry or complaint directly to the federal office for Civil Rights.

Inquiries concerning this policy and information about complaint procedures may be referred to Ms. Mia O'Brien, Section 504 Coordinator at 716-375-8097.

The secondary vocational education opportunities offered to district residents under age 21 are available upon request to the High School and Olean Intermediate/Middle School Guidance Departments.

**DASA Notice:** If you have knowledge or you are a student in our schools who has or is being bullied or harassed on school grounds, on the school bus, or at a school sponsored event, we urge you to contact the following District's Dignity Act Coordinators: Brian Crawford, EV Dignity Act Coordinator, 375-8922; Linda Nottingham, WW Dignity Act Coordinator, 375-8962; Jeffrey Andreano, OHS Dignity Act Coordinator, 375-8029; Jerry Trietley, OIMS Dignity Act Coordinator (grades 6 & 7), 375-8062; Joel Whitcher, OIMS Dignity Act Coordinator (grades 4 & 5), 375-8069.

**Child Find Notification:** The Olean City School District Child Find policy requires that all children below twenty-one (21) years of age residing within the district, who have a disability, regardless of the severity of their disability, and who are in need of special education and related services are identified, located and evaluated in accordance with all federal regulations and state standards.

Children might have deficits in behavior, communication, cognitive abilities, physical development, sensory development, hearing, and social-emotional abilities. If you suspect that your child might have a disability, please contact Kelly Andreano, CPSE Chairperson, at 375-8989 if your child is pre-school age (3-4) or contact Jon Hamed, CSE Chairperson, at 375-8984 if your child school age (5-21).



**\*\* Mark Your Calendar \*\***

July 2015						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2015						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2015						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2015						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2015						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2015						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2016						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2016						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

March 2016						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2016						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2016						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

INSTRUCTIONAL DAYS: 180

STAFF DEVELOPMENT DAYS: 6.0 (9/1, 9/2, 9/3, 10/9, 1/29, 6/24)

TOTAL INSTRUCTIONAL DAYS: 186.0

In the event the District does not use all emergency/weather closing days, PreK-7 students will not need to attend school on June 23rd



## Independence Day Observation

### Staff Development

- 9/1, 9/2 & 9/3 NO SCHOOL - Labor Day
- 9/7 Olean Schools Open for Students
- 9/8 Go home early drill - 15 minute early dismissal for students
- 10/2 Staff Development Day
- 10/9 NO SCHOOL - Columbus Day
- 10/12 Staff Development Day - **early dismissal for students at 11:30 am**
- 10/30 NO SCHOOL - Veterans Day
- 11/11 End of 1st Marking Period
- 11/13 OIMS parent teacher conferences (Gr. 4 - 7 students dismissed at 10:45 am)
- 11/23 & 11/24 Primary parent teacher conferences (Prek-3 students dismissed at 11:15 am)
- 11/23 & 11/24 NO SCHOOL - Thanksgiving Recess
- 11/25 - 11/27 NO SCHOOL - Winter Recess
- 12/23-1/1 NO SCHOOL - Martin Luther King Day
- 1/18 Regents Exams
- 1/25-1/28 Staff Development; End of 2nd marking period
- 1/29 NO SCHOOL - Presidents' Day
- 2/15 Split Spring Recess
- 2/16-2/19 OIMS parent teacher conferences (Gr. 4 - 5 students dismissed at 10:45 am)
- 3/17 & 3/18 Primary parent teacher conferences (Prek-3 students dismissed at 11:15 am)
- 3/21-3/24 NO SCHOOL - Spring Recess
- 3/25 NO SCHOOL - Good Friday
- 4/5-4/7 ELA State Assessment Tests for grades 3 - 8; make up tests April 8-12
- 4/13-4/15 Math State Assessment Tests for grades 3 - 8; make up tests April 18-20
- 4/15 End of 3rd marking period
- 4/29 Staff Development Day - **early dismissal for students at 11:30 am**
- 5/27 NO SCHOOL
- 5/30 NO SCHOOL - Memorial Day
- 6/14-6/22 Regents Exams
- 6/23 End of 4th Marking Period; **early dismissal grades PreK-7 at 12:30**
- 6/24 Staff Development Day - **NO SCHOOL FOR STUDENTS**
- 6/25 OHS Graduation at 11:00 am



STAFF DEVELOPMENT DAYS

NO SCHOOL

SCHOOL RECESS - School Closed

END OF MARKING PERIOD

REGENTS EXAMS

ELA & MATH STATE ASSESSMENT TESTS (GRADE 3 - 8)

**Family Education Rights and Privacy Act (FERPA):** Notice to Parents and Eligible Students (students over 18 years of age) of Rights under the Family Educational Rights and Privacy Act (FERPA). You are notified that you have the following rights in relation to student records:

- ❖ The right to inspect and review students' education records within a reasonable time but not more than 45 days from the day the Olean City School District receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

- ❖ The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading or otherwise in violation of the student's privacy rights. Parents or eligible students may ask the Olean City School District to amend a record that they believe is inaccurate, misleading or otherwise in violation of the student's privacy rights. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate, misleading or otherwise in violation of the student's privacy rights. If the Olean City School District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- ❖ The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the Olean City School District discloses educational records without consent to officials of another school district in which a student seeks or intends to enroll.

- ❖ The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Olean City School District to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, Washington, DC 20202-4605

See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA

regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))

- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))

- To authorized representatives of the U.S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))

- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))

- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))

- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))

- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))

- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))

- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))

- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11)).





**Celebrating Fathers** - For Father's Day, our Pre K class invited dads and father figures alike to join their class in a celebration and a little hard work as well!



**Field Day Fun** - Mr. Folland, our esteemed PE teacher, hosted a Field Day for all of our students. Check out this picture from the fun activities that were held at our school.

# East View Elementary School



**Summer Construction** - This summer East View is under construction. We are completely replacing all of our hallway ceiling tiles as shown in the picture. We are also installing an additional front entrance security door in our front foyer and revamping our elevator access on the upper level. We also anticipate work to start on a paving project just off of our Spring Street entrance. The project will lead to eventual changes in student drop off and pick up and ease some of the congestion in and around the school at arrival and dismissal time.



**The Power of Yet** - We found this on our playground blacktop. Apparently, one or some of our youngest learners were practicing writing their favorite word. If you would like to learn why "yet" is our favorite word here at East View visit this website: <http://www.edutopia.org/discussion/power-yet> . You can also search on You Tube for a great song called, "The Power of Yet."





# Washington West Elementary School

**Summer School Fun!** Cattaraugus-Allegany BOCES summer school was held at Washington West from July 6<sup>th</sup> to August 14<sup>th</sup>. The roster included 120 students ranging from Pre-K to 12<sup>th</sup> grade. They traveled from various school districts including Genesee Valley, Allegany-Limestone, Olean, Salamanca, Cattaraugus-Little Valley, Jamestown, Bolivar-Richburg, Cuba-Rushford, Hinsdale, Scio, Franklinville and Portville to improve academic skills in reading, math and writing. Lunch was provided everyday by Cattaraugus Community Action. Classrooms had opportunities for community field trips such as Tops, Home Depot, Library, Pizza Hut, Art in the Park, and Hamlin Bank. Every Friday students went swim-

ming at Franchot Park or War Vets Park, and also enjoyed a school wide picnic and talent show. The culminating activity was a “Kids Day” event held at War Vets Park on August 14<sup>th</sup>.



**Annual Flag Day Tradition** - Washington West students, staff, and families enjoyed our Flag Day Celebration! Once again, we were honored to have local soldiers as well as retired service men and women with us. Led by Jenelle Scanlon, Colleen Deibler, Shelley Nagel, and Holly Moore, our students provided inspirational songs and gave facts about our flag and its history. Brian Martin also spoke about this tradition – encouraging our students to be proud and to treat our flag with the utmost respect. WW students were also encouraged by the words of our guest – former OCS D Principal Jon Baker, who continues to support our students by celebrating this tradition with us!



**BLT – No...Not the Sandwich!** The Washington West Building Level Team is looking for additional membership! The “BLT” is a group of parents, students, and staff members who serve our school by meeting to discuss issues that have a direct impact on our school community and culture. We meet monthly to learn about current trends in our District’s education plan, problem solve, and brainstorm ways that we can better serve our learners! Our first informational meeting will be held on Monday, September 20<sup>th</sup>, from 6:15 – 7:15 in our library. Please consider joining us!



## OLEAN CITY SCHOOL DISTRICT

410 W. Sullivan St.  
Olean, NY 14760  
[www.oleanschools.org](http://www.oleanschools.org)

### ADMINISTRATION

Colleen Taggerty, Superintendent of Schools  
Kathleen Elser, Business Administrator  
Jeffrey Andreano, High School Principal  
Mike Martel, Assistant High School Principal  
Gerald Trietley, Olean Intermediate (Gr. 6-7) Middle School Principal  
Joel Whitcher, Olean Intermediate (Gr. 4-5) School Principal  
Linda Nottingham, Washington West Elementary Principal  
Brian Crawford, East View Elementary Principal  
Mia O'Brien, Director of Human Resources  
Marcella Richmond, Director of Special Education  
Csobanka Woodworth, Technology Administrator  
Jen Mahar, District Coordinator of State & Federal Aid Programs

### BOARD OF EDUCATION

Paul Knieser, President  
Michiko McElfresh, Vice President  
John Bartimole  
Laurie Branch  
Paul Hessney  
Ira Katzenstein  
Michael Martello  
James Padlo  
Frank L. Steffen, Jr.

NON PROFIT  
ORGANIZATION  
U.S. POSTAGE PAID  
Permit No. 73  
Olean, NY 14760

ECRWSS

**OR CURRENT RESIDENT**

**POSTAL PATRON LOCAL**

## Year-End Elementary Fun & Games



### Olean City School District Mission/Vision

*The Olean City School District is a student-centered community of excellence in which all members are challenged to learn, achieve, contribute, and innovate.*

#### Guiding Principles

*A commitment to fostering:*

A respectful, safe, and welcoming environment

An acceptance of diversity

Continuous improvement

Academic excellence and lifelong learning

Honesty, integrity, responsibility, and accountability

Student potential and achievement