



LEAN

CITY SCHOOL DISTRICT

"Home, School and Community Educating for Life"

Classes Begin
Tuesday,
Sept. 6th

August-September 2016

Volume 13, Issue 1



On the last day of school, Mrs. Caya and Ms. Martin's class at East View Elementary School (upper left) took to the playground to squeeze in some last minute reading steps. After all the lessons, skills and facts they learned this year, what is most important is their love of reading that endures in the years to come.

Washington West Elementary students (below) enjoyed Field Day fun during their final days of the school year.



Welcome Back Events set for Aug. 31st

New OHS Open House Format

OHS's annual Open House will take on a different format and be held before school opens this year. The Open House will be held Wednesday, Aug. 31st, from 4 to 7 p.m. The change will allow students to obtain their school-issued laptops prior to the start of school. Students will also receive their schedules and have the opportunity to meet their new teachers. There will be many other worthwhile activities, so parents and students are strongly encouraged to attend.

Additional information will be included in the Welcome Back letter mailed to parents, along with the Student-Parent Handbook, toward the end of August.

OIMS Launches New Orientation Day

We are excited to announce the first annual OIMS Orientation for the 2016-2017 school year! This will replace our Sep-

tember Open House. Orientation will take place on Wednesday, Aug. 31st, with two sessions: 1-3 p.m. or 4-6 p.m. Families will report to their student's designated homeroom to receive their schedule and other materials. In addition, students can bring any of their school supplies with them to place in their lockers. At Orientation, families will be able to:

- Get a copy of their student's schedule
- Organize and/or decorate lockers
- 7th graders will pick up their laptops
- Meet teachers
- Learn information about clubs
- Get information about fall pictures
- Learn about playing an instrument
- Complete grade level field trip forms
- Sign up for Parent Portal
- 4th Graders can sign up for Artsonia
- Complete necessary paperwork

At the end of Orientation, students and families can stop in the cafeteria for a

treat and a chance to win a prize! We look forward to seeing all OIMS families!

East View Meet Your Teacher Day

On Aug. 31st East View will have Meet Your Teacher Day. Please feel free to visit our school between 1-3 p.m. or 4-6 p.m. Our school will be open for your family to tour, drop off classroom supplies and meet your child's teacher. Families will also be able to meet our Reading teachers and learn about independent reading at home.

Washington West Meet the Teacher Event

Glad to have you with us as we begin the 2016-2017 school year! Our theme this year is ... We may all be different fish, but in this school, we swim together! We are excited to welcome you to our Meet the Teacher Event – August 31st from 1-3 and 4-6. Swim on in to Washington West and meet your teacher!



Steven Anastasia

Michelle Cortez

Caitlin Martin

Laurie Murray

Joelle Perry



Christa Stein

Fawn Whiteman

Richard Eustis

Cody Lampack



Gail Miller

Colleen Kelly

Ramlall Yadram

Sean Finnerty

District Welcomes New Teachers and Staff

Steven Anastasia is the newly appointed Athletic Director. Prior to his appointment, Mr. Anastasia was a Physical Education teacher at the Olean Intermediate Middle School. Steven began his teaching career with the Olean City School District in 1999.

Michelle Cortez will rejoin the Olean Intermediate Middle School staff in August 2016. Mrs. Cortez began her teaching career with the District in March of 2007, was granted tenure in 2010, and resigned to relocate to New Mexico with her family in November 2015. Michelle received a Bachelor of Science from Southwestern Illinois College in May 2005 and a Master of Science in Education from St. Bonaventure University in

2009. Welcome back Mrs. Cortez!

Caitlin Martin joins East View Elementary School as a Special Education teacher. Ms. Martin received a Bachelor of Science in History and Childhood Education in May 2014. She is certified in Childhood Education (grades 1 – 6) and Students with Disabilities (grades 1 – 6). Caitlin was a long-term substitute for the District for the 2015-2016 school year.

Laurie Murray will also rejoin the Washington West staff in August 2016. Mrs. Murray began her career with the District in August 2006 as an Elementary teacher. In August 2010, Laurie resigned from her position for relocation purposes. Mrs. Murray was a long-term substitute for the 2015-2016 school year. Laurie

received a Bachelor of Science in Education in 1998 from SUNY Fredonia and a Master of Science in Childhood Education in 2007. Welcome back Mrs. Murray!

Joelle Perry was recalled from the Preferred Eligibility List as a Social Studies teacher. Joelle began her teaching career with the Olean City School District in August 2006 until her position was abolished in June 2010 due to economic reasons. Mrs. Perry received a Master of Science in Social Studies from SUNY Fredonia in 2004. Welcome back Mrs. Perry!

Christa Stein is the newly appointed Music Teacher at the Intermediate Middle School. Ms. Stein received a Master of Music from Roberts Wesleyan College
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From the Superintendent

Working in Unison to Ensure the Success of Our Learners

By Dr. Colleen Taggerty, Superintendent

Henry Ford once said: *"Coming together is a beginning; keeping together is progress; working together is success."*

As we opened the 2015-16 school year, I offered the following as a formula for success:

students + families + staff + community = exceptional outcomes

I offer the same formula for the 2016-17 school year. I cannot think of anything more important than students, families, staff and community working in unison to ensure the success of our learners – your children.

Improving student achievement is the number one focus for the 2016-17 school year. Research shows that student achievement will increase when learners attend school regularly and have healthy eating, study, and sleep habits.

Together we must set the expectation that learners will be introduced to and learn rigorous material; they will be on time to school; **they will attend school daily**; they will complete the assigned work; and they will take responsibility for their own success. When high expectations are established by teachers and families, children will strive to obtain them and they, along with us, will find success. To quote Mrs. Lias, former high school principal: *"It takes all the Huskies to pull the sled."*

Thank you for your continued support of the Olean City School District. I am truly honored to be a member of such a prestigious school system. **Go Huskies!**



SAT & ACT Test Dates & Deadlines

2016-2017 S.A.T. Dates	Test Administered	Deadline	
		Regular	Late(late fee)
Oct. 1, 2016	SAT & Subject Test	Sept. 1, 2016	Sept. 20, 2016
Nov. 5, 2016	SAT & Subject Test	Oct. 7, 2016	Oct. 25, 2016
Dec. 3, 2016	SAT & Subject Test	Nov. 3, 2016	Nov. 22, 2016
Jan. 21, 2017	SAT & Subject Test	Dec. 21, 2016	Jan. 10, 2017
Mar. 11, 2017	SAT only	Feb. 10, 2017	Feb. 21, 2017
May 6, 2017	SAT & Subject Test	April 7, 2017	April 25, 2017
June 3, 2017	SAT & Subject Test	May 9, 2017	May 24, 2017

2016-2017 A.C.T. Dates	Test Administered	Deadline	
		Regular	Late (late fee)
Sept. 10, 2016	ACT	Aug. 5, 2016	Aug. 6 - 19, 2016
Oct. 22, 2016	ACT	Sept. 16, 2016	Sept. 17 - 30, 2016
Dec. 10, 2016	ACT	Nov. 4, 2016	Nov. 5 - 18, 2016
Feb. 11, 2017	ACT	Jan. 13, 2017	Jan. 14 - 20 2017
April 8, 2017	ACT	Mar. 3, 2017	Mar. 4 - 17, 2017
June 10, 2017	ACT	May 5, 2017	May 6 - 19, 2017

PSAT's at Olean - October 15, 2016 - Cost is \$17 - Sign up in Guidance Office by October 7, 2016

August-September 2016

Welcome, continued from pg. 2

in 2008. Ms. Stein has substituted for Allegany Limestone Central School from January 2013 to current and taught at Naples Elementary School from 2004 – 2012.

Fawn Whiteman was recently appointed as a Special Education teacher at East View. Fawn was the Family Consumer Science teacher at OIMS for the 2014-2015 and 2015-2016 school years. Ms. Whiteman received her Bachelor of Science in Education Degree in December 2012. She subbed for the Olean City School District as a teacher and a teacher aide from 2007-2013. From 2013-October 2014 she worked for the District's Community Schools program.

Support Staff:

Richard Eustis – Building Maintainer – District

Cody Lampack - Cleaner – Olean Intermediate Middle School

Gail Miller - Cook – Olean Intermediate Middle School

Colleen Kelly – Keyboard Specialist – Pupil Services Department

Ramlall Yadram – Cleaner – Olean High School

Sean Finnerty - Custodian/Building and Grounds Maintainer



Mia O'Brien Awarded Tenure

Mia O'Brien (left), Director of Human Resources, is presented a tenure certificate by Michiko McElfresh, Board of Education President.



Important District Back-To-School Reminders

OHS Safety & Evacuation Drills

Parents are reminded that Olean High School will be conducting an evacuation drill on a date within the first few months of school. All students and staff will follow the prescribed procedure to evacuate the high school building to an alternate site. Students will be supervised by staff during this drill. An evacuation drill early in the school year is required by law and is part of the District's Emergency Preparedness Plan. In addition to the evacuation drill, the district is required to conduct several fire drills and a number of lock-downs and "shelter in place" drills throughout the school year.

Permission for Student Release

Reminder – students are not allowed to leave school buildings or grounds without written permission and for legitimate reasons only. Under a new state law, school children may only leave school with persons approved by the child's parent or guardian. School officials will be required to check the identity of persons requesting a child's release against a list provided by the parents or guardian.

The law also stipulates that a student will not be released to a person who is not on the list unless the child's parent authorizes the release.

Custodial Paperwork

If you have custodial paperwork for your child, you should provide your child's school with a copy. Without the custodial paperwork on file, the school assumes that both parents have full rights. For your child's safety, if an order of protection exists, please submit a copy to your child's principal.

If you are a non-custodial parent, who would like to receive information regarding your child's academics and



invitations to parent-teacher conferences, you should submit an annual request to your child's principal.

Update Contact Info

Attention Parents/Guardians: If you have changed your address, phone number, or acquired a cell phone, please notify the school office so that we have up-to-date information.

School Closing Notices

The Olean City School District will announce school closings or delays on TV channels 2, 4, 7, and 9 as well as on radio stations WBEN, WLSV, WMXO, and WPIG.

SAC Calendar 2016-2017

Date	Event	Time	Location	Grades
8/31	Open House		HS	8 – 12
9/6	First Day of School		HS	8 – 12
9/16	Black Light Dance	8 – 10	Aux Gym	8 – 12
9/30	Homecoming Assembly	1:45 – 3:05	Auditorium	8 – 12
10/1	Homecoming Dance	9:30pm – 12:30am	Aux Gym	9 – 12
10/27	Pumpkin Carving	3:15	Aux Gym	8 – 12
10/28	Halloween Dance	8 – 10	Aux Gym	8 – 12
11/10	24 th Annual Homeless Huskies	11pm – 6 am	Front Lawn of HS	8 – 12
12/12 – 12/16	Days of Giving	Before/After School	Front Lobby	8 – 12
2/10	Winter Dance Assembly	1:45 – 3:05	Auditorium	8 – 12
2/11	Winter Dance	9:30pm – 12:30am	Aux Gym	9 – 12
3/31	Spring Dance	8 – 10	Aux Gym	TBA
5/??	Prom Assembly	1:45 – 3:05	Auditorium	8 – 12
5/??	Prom	9:30pm – 12:30am	TBA	

TBD Events: Fall Class Comps, Winter Class Comps, Spring Class Comps

* Events and times are subject to change and cancelation. Additional events may be added and advertised within the high school.

Understanding BMI Health Screenings and Your Child

BMI Screening & Weight Status Category

Every year, students in grades Pre-K, K, 2, 4, 7, and 10 are screened for height and weight to determine their Body Mass Index. This is mandated by NYS Education Laws Sections 903 & 904. The information is collected and compiled by the nurse's office and reported to the Department of Health. The information is provided in total numbers in each weight status category, and no personal student information, including names, is shared. Regardless, parents are still given the option to "Opt-Out" of having their child's weight status category included in the report. Parents are notified in writing by the Nurse's office when their child's weight status category is above the 99%, or below the 5%. It is then recommended that your child follow-up with their personal health care practitioner.

What is BMI?

BMI is an abbreviation for Body Mass Index. BMI is calculated from your child's weight, height, sex and age. BMI helps determine the risk of developing one or more specific diseases linked to obesity such as Diabetes, Heart Disease, Sleep Apnea, Asthma, High Blood Pressure, etc. A healthy BMI is between 18.6 and 24.9

Understanding BMI

Each child is unique and growing at their own pace, so we must take into account the child's age and map boys and girls differently. Instead of a classification of overweight or obese, children are classified in four different categories. (See the chart below) Please note, it is also sometimes not a precise science, as not all body styles are the same. It is up to the child's Personal Health Practitioner or School Physician to determine if the BMI results are an accurate reflection. (If a student has a larger or smaller body frame, more muscle development, or is very athletic, their BMI may not be an accurate depiction.)

<u>WEIGHT STATUS CATEGORY</u>	<u>PERCENTILE RANGE</u>
Underweight	Less than 5 th percentile
Healthy Weight	5 th to less than 85 th percentile
At Risk of Overweight	85 th to 95 th percentile
Overweight	95 th percentile and above

School Districts are notified when they are required to submit Weight Status Category Reports to NYS. This is usually required every other year. When your child's school is required to report during a particular school year, it will be posted on your child's school website. Any parent NOT wanting their child's weight status category included in the overall report must submit the "opt out" form to the school's Nurse. This form can be obtained off the OCS D website or by contacting your child's Nurse.



An Update on PEP Grant Activities

Summer outdoor Adventure Camp sponsored through the PEP grant was held the week of August 8-11 from 9-3 each day. There were 50 students from Olean, Hinsdale and Portville school districts who participated in this camp. Some of the activities throughout the week were: kayaking down the Allegany River, archery, tennis, swimming, indoor and outdoor ropes courses at Portville Central School and kayaking and swimming at Quaker Lake State Park. Many thanks to Beth Colligan from Portville school district who helped organize this amazing opportunity for our students.

We are entering our final year of the Carol M. White PEP Grant from the Federal Government for our Physical Education Department. The purpose of the grant is to enhance our physical education programs in grades K-12.

Last school year we were able to enhance our physical education department through the funding of this grant by adding:

- Cooking classes at OIMS and OHS
- Weight lifting equipment for the high school
- Xbox One stations with projectors for each school with games
- Morning and/or afternoon programs in all buildings
- Free Summer Adventure Camp for grades 4-12
- Summer weight lifting program
- Monthly adventure activities at OHS
- Traverse Wall at Washington West

This year we will be purchasing snow shoes, spin bikes, scooters and helmets. In addition, we will continue to offer morning and/or afternoon physical education programs at every school, nutritional cooking classes at OIMS and OHS, as well as monthly nutritional education during physical education classes throughout the district.



Changes to Laptop / Office 360 Forms for Grades 7-12

This past year the Technology Committee worked on combining the information on two forms that affects students in grades 7-12. The two forms (Laptop Take Home Permission form and Office 365 Account Creation Form) that required parent(s)/guardian(s) to sign if their student could take a laptop home and if their student would be able to have an Office 365 web based account were combined into one form requiring consent.

The committee not only accomplished that task but made another major change within the combined form. Wording was added that made the signed consent form effective for longer than the current school year. The signed form will be in effect for each year that the student is enrolled in the Olean City School District. The form offers parent(s)/guardian(s) the option to change their decision. If a parent/guardian determines that they no longer want the options on the form to be in force, they can either call (375-8044) or send a note to the main office of the school their student attends stating this change.

New Elementary Report Cards Will Be Based on Standards

The Olean City School District is pleased to announce that the elementary report card for all students in pre-kindergarten through grade 5 has been revised. The new report card will be standards based in order to provide families more detailed information regarding their child's progress toward grade level goals.

A family information guide about standards-based report cards will be provided to families at the start of the school year. Additional information will be provided by the building principals and teachers at back-to-school orientations, parent conferences and at other important times throughout the school year. If you have any questions about the new report cards, please contact Jennifer Kless, Coordinator of Curriculum & Instruction, at jkless@olean.wnyric.org or at 716-375-8010 ext. 3154.

OCSD Music Calendar

DATE	EVENT	VENUE
September 9, Friday, 2:00 pm	Recruitment Concert	OHS
September 12, Monday, 6:30 pm	Instrument Rental Night	OIMS
Date TBA (September/October)	Homecoming Pep Band (Marching Band)	Bradner's
November 4-5, Fri. & Sat.	Junior High Sectional All-State	Akron
November 11, Friday, 11:00 am	Veterans' Day (Marching Band)	Lincoln Park
November 11-12, Fri. and Sat.	OHS Musical	OHS
November 18-19, Fri. & Sat.	Senior High Sectional All-State	SUNY Fredonia
November 25, Friday, 6:00pm	Santa Claus Lane Parade (Marching Band)	Union St.
December 1-4, Thu.- Sun.	NYSSMA All-State Festival & Conference	Rochester
December 1, Thursday, 7:00pm	WW Winter Concert (grades 2-3)	OHS
December 8, Thursday, 6:00	WW Winter Concert (grades K-1)	OHS
December 13, Tuesday, 7:00 pm	OIMS Winter Concert (grades 6-7)	OHS
December 21, Wednesday, 7:00pm	OHS Winter Concert	OHS
January 27 & 28, Fri./Sat.	County Solo Festival	ALCS
March, Daily, 7:30am	Harmony in the Morning (MIOSM)	OHS
March 10-11, Fri. & Sat.	All-County #1 (ES& SH Chorus and JH Band)	RCS
March 17-18, Fri. & Sat.	All-County #2 (JH Chorus, ES& SH Band)	TBA
March 21, Tuesday, 7:00 pm	OIMS Showcase Spring Concert (4&5 grades)	OHS
March 28, Tuesday, 7:00 pm	MIOSM Concert	OHS
May TBA	NYSSMA Major Organization Festival	TBA
May TBA	NYSSMA Solo Festival	TBA
May 4, Thursday, 7:00 pm	EV Spring Concert (grades 2-3)	OHS
May 9, Tuesday, 7:00 pm	OIMS Spring Concert (grades 6-7)	OHS
May 17, Wednesday, 7:00 pm	OHS Spring Concert	OHS
May 19&20, Fri. & Sat.	Houghton String Festival	Houghton
May 23, Tuesday, 6:00pm	EV Spring Concert (grades K-1)	OHS
May 29, Monday, 10:00am	Memorial Day Parade (Marching Band)	Union St.
June 2, Friday, 6:00-8:00pm	Music Boosters Awards Banquet	Pulaski Club
June 3, Saturday, 9-4 pm	NYSSMA Solo Festival	BRCS
June 4, Sunday, 7:00pm	Orchestra Concert at St. Mary's	St. Mary's
June 24, Saturday, 11:00am	OHS Graduation (Band & Senior Chorus)	OHS

PLEASE ALSO VISIT OUR DEPARTMENT CALENDAR:
<http://oleanschools.org/Page/3672>

August-September 2016

July 2016						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2016						
S	M	T	W	TH	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October 2016						
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						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

January 2017						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
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			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

April 2017						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

INSTRUCTIONAL DAYS: 180

STAFF DEVELOPMENT DAYS: 6

TOTAL INSTRUCTIONAL DAYS: 186

In the event the District does not use all emergency/weather closing days, PreK-7 students will not need to attend school on June 22nd

In the event the District exceeds the number of emergency closing days, April 17th and May 26th will be used as make up days

September 2016						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2016						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March 2017						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2017						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



**** Mark Your Calendar ****



Independence Day Observation

Staff Development

NO SCHOOL - Labor Day

Clean Schools Open for Students

Go home early drill - 15 minute early dismissal for students

NO SCHOOL - Columbus Day

Early dismissal for all students; PreK-3 at 10:45; grades 4 & 5 at 11:00

End of 1st Marking Period

NO SCHOOL - Veterans' Day

OIMS parent teacher conferences (Gr. 4 - 7 students dismissed at 11:00)

Primary parent teacher conferences (PreK-3 students dismissed at 10:45)

NO SCHOOL - Thanksgiving Recess

NO SCHOOL - Winter Recess

NO SCHOOL - Martin Luther King Day

Regents Exams

Staff Development - NO STUDENTS; **End of 2nd marking period**

Early dismissal for all students; PreK-3 at 10:45; grades 4 & 5 at 11:00

NO SCHOOL - Presidents' Day

Split Spring Recess

Staff Development Day - **NO SCHOOL**

ELA State Assessment Tests for grades 3 - 8; make up tests April 3-5

OIMS parent teacher conferences (Gr. 4 - 5 students dismissed at 11:00)

Primary parent teacher conferences (PreK-3 students dismissed at 10:45)

End of 3rd marking period

NO SCHOOL - Split Spring Recess

NO SCHOOL - Good Friday

Math State Assessment Tests for grades 3 - 8; make up tests May 8-10

NO SCHOOL

NO SCHOOL - Memorial Day

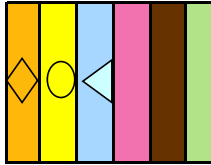
Regents Exams

Early dismissal for students PreK-3 at 12:15; Gr. 4 - 7 at 12:30

End of 4th Marking Period

Staff Development Day - **NO SCHOOL**

OHS Graduation at 11:00 am



STAFF DEVELOPMENT DAYS

NO SCHOOL

SCHOOL RECESS - School Closed

END OF MARKING PERIOD

REGENTS EXAMS

ELA & MATH STATE ASSESSMENT TESTS (GRADE 3 - 8)



FACT SHEET: *Free & Reduced Meal Application*

SNAP/TANF/FDPIR case number:

This must be the complete case number supplied to you by the agency including all numbers and letters, for example, E123456, or whatever combination is used in your county. Refer to a letter you received from your local Department of Social Services for your case number or contact them for your number. All children with the same case number may be listed on the same application. If anyone in your household receives SNAP, all children living in your household are eligible to receive free meals at school.

Direct Certification: If you receive SNAP or TANF, send in the Eligibility Letter from the NYS Education Department instead of completing the application. Make a copy for your records.

Foster Child: A child who is living with a family but who is under the legal care of the welfare agency or court may be listed on your family application. List the child's "personal use" income. This includes only those funds provided by the agency which are identified for the personal use of the child, such as personal spending allowances, money received by his/her family, or from a job. Funds provided for housing, food and care, medical, and therapeutic needs are not considered income to the foster child. Write "0" if the child has no personal use income.

Household: A group of related or non-related people who are living in one house and share income and expenses.

Adult Family Members: All related and non-related people who are 21 years of age and older living in your house.

Financially Independent: A person is financially independent and a separate economic unit/household when his or her earnings and expenses are not shared by the family/household.

Gross Income: Money earned or received by each member of your household before deductions. Examples of deductions are federal tax, state tax, and Social Security deductions.

Examples of gross income are:

- Wages, salaries, tips, commissions, or income from self-employment

- Net farm income - gross sales minus expenses only - not losses
- Pensions, annuities, or other retirement income including Social Security retirement benefits
- Unemployment compensation
- Welfare payments (does not include value of SNAP)
- Public Assistance payments
- Adoption assistance
- Strike benefits
- Supplemental Security Income (SSI) or Social Security Survivor's Benefits
- Alimony or child support payments
- Disability benefits, including workman's compensation
- Veteran's subsistence benefits
- Interest or dividend income
- Cash withdrawn from savings, investments, trusts, and other resources which would be available to pay for a child's meals
- Other cash income

If you have more than one job, you must list the income from all jobs.

If you receive income from more than one source (wage, alimony, child support, etc.), you must list the income from all sources.

Current Income: Your income at the present time before deductions. Only farmers, self-employed workers, migrant workers, and other seasonal employees may use their income for the past 12 months reported from their 1040 Tax Forms.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

If you have any questions or need help in filling out the application form, please contact: Christina Wick, Free and Reduced Meals Coordinator, 716-375-8036.

Information about Meal Service to Children with Disabilities

Most children with disabilities have no special dietary needs. They are able to participate in the Child Nutrition Programs the same as all other children in the school. In some instances, however, children with disabilities may experience difficulty when chewing and swallowing which would require that the physical characteristics of their foods be changed. Some children with disabilities may need special foods or a therapeutic diet.

Federal regulations require schools and institutions to serve meals at no extra charge to those children whose disability restricts their diet in such a way that they cannot fully participate in the food service program without some modification to the foods offered or the scheduled menu. If you believe your child needs substitutions because of a disability, please get in touch with us for further information. You must request the special meals from the school and provide the school with medical certification from a medical doctor. This medical certification must contain the following:

- 1) Verification that the special meals are needed due to the student's disability, and
- 2) Recommendation/prescription for alternate foods and forms of foods needed to meet the student's special dietary needs.

If you have questions regarding the need for meal modifications, contact Steve Small at (716) 375-8007 for further information.

Olean City School District Application for Free and Reduced Meals

Dear Parent/Guardian:

Children need healthy meals to learn. The Olean City School District offers healthy meals every school day. Breakfast costs – Grades 9-12, \$1.60, Grades 4-8, \$1.50, Grades PreK-3, \$1.45; lunch costs – Grades 9-12, \$2.20, Grades 4-8, \$2.10, Grades PreK-3, \$2.05. Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.25 for breakfast and \$0.25 for lunch.

- 1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Complete the application to apply for free or reduced price meals. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to your child(ren)'s school building secretary or mail to the Olean City School District, C/O Chris Wick, 410 West Sullivan Street, Olean, NY 14760.
- 2. WHO CAN GET FREE MEALS?** All children in households receiving benefits from SNAP, the Food Distribution Program on Indian Reservations or TANF, can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines.
- 3. Can foster children get free meals?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
- 4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS?** Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call or e-mail Mia O'Brien, Homeless Liaison at (716) 375-8097 to see if they qualify.
- 5. WHO CAN GET REDUCED PRICE MEALS?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
- 6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS?** Please read the letter you got carefully and follow the instructions. Call the school at (716) 375-8036 if you have questions.
- 7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?** Yes. Your child's application is only good for that school year and for the first 30 operating days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- 8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
- 9. WILL THE INFORMATION I GIVE BE CHECKED?** Yes, and we may also ask you to send written proof.
- 10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER?** Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
- 11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION?** You should talk to school officials. You also may ask for a hearing by calling or writing to: Dr. Colleen Taggerty, Olean City School District, 410 West Sullivan Street, Olean, NY 14760. Phone: (716) 375-8018 or Email: ctaggerty@olean.wnyric.org.
- 12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN?** Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
- 13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends), who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
- 14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.

2016-2017 INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE MEALS OR FREE MILK REDUCED PRICE ELIGIBILITY INCOME CHART

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 21,978	\$ 1,832	\$ 916	\$ 846	\$ 423
2	\$ 29,637	\$ 2,470	\$ 1,235	\$ 1,140	\$ 570
3	\$ 37,296	\$ 3,108	\$ 1,554	\$ 1,435	\$ 718
4	\$ 44,955	\$ 3,747	\$ 1,874	\$ 1,730	\$ 865
5	\$ 52,614	\$ 4,385	\$ 2,193	\$ 2,024	\$ 1,012
6	\$ 60,273	\$ 5,023	\$ 2,512	\$ 2,319	\$ 1,160
7	\$ 67,951	\$ 5,663	\$ 2,832	\$ 2,614	\$ 1,307
8	\$ 75,647	\$ 6,304	\$ 3,152	\$ 2,910	\$ 1,455
*Each Add'l person add	\$ 7,696	\$ 642	\$ 321	\$ 296	\$ 148

(continued on next page)

Free and Reduced Meal Application, *continued from previous page*

16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.

17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call 1-800-342-3009.

How to Apply: To get free or reduced price meals for your children you may submit an Eligibility Letter for Free Meals received from the NYS Education Department, OR carefully complete one application for your household and return it to the designated office. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for all the children for whom you are applying, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application.

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audio-tape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. This institution is an equal opportunity provider.

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

Reapplication: You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Date Withdrew _____

Attachment Va F ____ R ____ D ____

2016-2017 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and return it to Olean City School District. Call (716) 375-8036 if you need help. Additional names may be listed on a separate paper.

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. Skip to Part 4, and sign the application.

Name: _____ CASE # _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

Total Household Members (Children and Adults)

Last Four Digits of Social Security Number: XXX-XX- ____ - ____

 I do not
have a
SS# ☐

4. Signature: An adult household member must sign this application and provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before it can be approved.

I certify (promise) that all of the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____

Email Address: _____

Home Phone: _____ Work Phone: _____ Home Address: _____

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or LatinoRace: ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Island ☐ White**DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY**

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

☐ SNAP/TANF/Foster☐ Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____☐ Free Meals ☐ Reduced Price Meals ☐ Denied/Paid

Signature of Reviewing Official _____ Date Notice Sent: _____



To apply for free and reduced price meals, submit a Free Meals/Milk Eligibility Letter received from the Office of Temporary and Disability Assistance OR complete only one application for your household using the instructions.. Sign the application and return the application to either your child(ren)'s home school or the Olean High School. If you have a foster child in your household, you may include them on your application. A separate application is no longer needed. Call the school if you need help: (716) 375-8036. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING SNAPS, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. If you listed a SNAP, TANF or FDPIR number, a social security number is not needed.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). In order to determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

PRIVACY ACT STATEMENT

Privacy Act Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a SNAP, Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov
.This institution is an equal opportunity provider.

OIMS CHALLENGE

CHALLENGE YOURSELF EVERY DAY TO DO YOUR BEST.
HELP YOURSELF AND OTHERS BY FOLLOWING ALL THE RULES.
ALWAYS GIVE 100% IN ALL YOU DO.
LISTEN.
LEARN.
EXPECT ONLY THE BEST OF YOURSELF.
NEVER GIVE UP.
GIVE RESPECT AND YOU WILL BE RESPECTED.
EVERY DAY IS A NEW OPPORTUNITY.

This year, let us all CHALLENGE ourselves 24 hours a day, 7 days a week. Challenge yourself to do your best every day. Help yourself and others by following all the rules. Always give 100% in all you do. Listen and learn from your teachers, classmates, friends and family. Expect only the best of yourself both in and out of school. NEVER give up. If you need help with something or don't understand something, ask your teacher for help. Give respect always and you will be respected. Every day is a brand new opportunity.

So CHALLENGE yourself this year to make it your best and most successful year ever!

Safety Reminder: No Parking in Bus Lane

This is a reminder that there is **NO PARKING** allowed in the OIMS bus lane at any time. This includes off-school hours and weekends. It is imperative this lane is kept traffic-free for buses and emergency vehicles only. All violators will be ticketed and/or towed at their own expense. Thank you for your cooperation as we strive to make student safety our top priority.

OIMS Bell Schedule

Breakfast	7:45 a.m.
Students May Enter Building (non breakfast)	8:16 a.m.
Homeroom	8:24-8:28 a.m.
Period 1	8:31-9:11 a.m. (40 min.)
Period 2	9:14-9:54 a.m. (40 min.)
Period 3	9:57-10:37 a.m. (40 min.)
Period 4	10:40-11:25 a.m. (45 min.)
Period 4A ...	10:40-11:01 a.m. (21 min.)
Period 4B ...	11:04-11:25 a.m. (21 min.)
Period 5 ..	11:28 a.m.-12:13 p.m. (45 min.)
Period 5A	11:28-11:49 a.m. (21 min.)
Period 5B ...	11:52-12:13 a.m. (21 min.)
Period 6	12:16-1:01 p.m. (45 min.)
Period 6A ...	12:16-12:37 p.m. (21 min.)
Period 6B	12:40-1:01 p.m. (21 min.)
Period 7	1:04-1:44 p.m. (40 min.)
Period 8	1:47-2:27 p.m. (40 min.)
Period 9	2:30-3:10 p.m. (40 min.)

Non-Bus Students

Dismissal 3:10 p.m.

Bus Students

Grades 4/5 to the Cafeteria at 3:10 p.m.

Grades 6/7 to the Gym at 3:10 p.m.

Message from the Guidance Department

At the Olean Intermediate Middle School there are three guidance counselors – Leah Allen, Mary Lee Wenke and Jeanne Frisina. Mrs. Frisina will be working with all 4th graders. Mrs. Allen will be working with 5th graders as well as the 6th grade Red Team students and the 7th grade Blue Team students. Mrs. Wenke will be working with 5th graders as well as the 6th grade Orange Team students and the 7th grade Yellow Team students. To schedule a meeting with a 6th or 7th grade team, please contact the Guidance Office at 375-8064. The teams meet throughout the week during the following times:

Orange Team 10:05 – 10:35

Red Team 12:25 – 12:55

Blue Team 1:10 – 1:40

Yellow Team 1:10 – 1:40

The Guidance Department web page can be found on the OIM School website (www.oleanschools.org) under “Teams”. The page provides information regarding grade improvement, surviving the intermediate-middle school years, merit roll/honor roll information, helpful links, etc. In addition to the web site, your youngster’s Guidance Counselor can be very helpful with answering any questions you may have. Please feel free to call the Guidance

Office or email their counselor. The email address for all school employees begins with the first initial and last name of the employee and ends with @olean.wnyric.org (ex. llallen@olean.wnyric.org).

The eSchool Data Parent Portal offers parents the opportunity to monitor their youngster’s academic progress throughout the year. If you wish to have access to the Parent Portal or if you are experiencing difficulty with it, please contact Denise Bush in the Guidance Office at 375-8064. At our August orientation, guidance counselors will be in the library to assist in setting up a Parent Portal account.

Second Annual Adventure Camp a Hit!

A four-day camp, courtesy of the Carol M. White Physical Education Program (PEP) grant, was held this summer. Activities included kayaking down the Allegany River and Quaker Lake State Park, swimming, tennis, archery, and the indoor and outdoor ropes course at Portville Central School. Approximately 50 students from the Olean, Portville and Hinsdale school districts participate in this year's activities.

Maria Brooks, the Olean City School District grant's facilitator and Physical Education teacher, noted that "parents are grateful for the camp because often kids sit at home during the summer while their parent/guardian is at work." The main goal of the camp is to simply get children out of the house during the long summer months.



New for
2016-17
School Year

Parents:

All kids entering 7th and 12th grade must have the **meningococcal vaccine**.

Without it, they can't start school.

About the Vaccine:

- It's not a new vaccine. It's been recommended for a decade.
- Most parents already choose to vaccinate their children.
- What's new is that the vaccine will be **required** for school entry as of Sept. 1, 2016.

About Meningococcal Disease:

- It causes **bacterial meningitis** and other serious diseases.
- Teens and young adults are at greater risk.
- It comes on quickly and without warning.
- Its symptoms are similar to the flu.
- Every case of this disease can result in death or long-term disability.

Check with your doctor. Even kids who have had a shot before may need a booster to start school.

To learn more, visit
health.ny.gov/immunize

Immunization is Protection.



Department
of Health



Community Schools Adult Education Program



IMPORTANT MESSAGE FROM THE DIRECTOR

SUMMER 2016

Do you know someone who needs a high school equivalency diploma?

**OPEN ENROLLMENT
FOR AGES 16 AND OLDER**

Call for more information:
(716) 375-8033 or
Email ledstrom@olean.wnyric.org



**Olean City School District
Community Schools**

TASC™
is the new
GED®

We know that going back to school can be a challenge for many adults and out-of-school youth. That's why Olean City Schools District's Adult Education program offers open enrollment, and 2 convenient locations. Getting your high school equivalency diploma (HSE-formally called GED) is not as difficult as you may think.

Classes will run throughout the year at One-Stop and the County Building.

410 West Sullivan Street
Olean, NY 14760

Phone: 716-375-8033
Fax: 716-375-8041
Email: ledstrom@olean.wnyric.org



ANNUAL DISTRICT NOTICES

Annual Asbestos Notification: In compliance with Sections 763.85 and .93 of the asbestos-containing materials in schools rule, all facilities owned, leased or operated by the Olean City School District have been inspected for the presence of asbestos-containing building materials. Asbestos management plans have been developed for all facilities and submitted to the New York State Education Department.

The E.P.A. requires re-inspections every three (3) years by an accredited asbestos inspector. This re-inspection was done May 18, 2016, and the results were reviewed by an accredited management planner. The 2016 re-inspection found no significant changes in the condition of the asbestos-containing materials. In general, the asbestos materials in the district are in good condition and will continue to be managed as recommended by the accredited management planner. Copies of the management plans are available for public inspection during business hours in offices of each of the facilities. Questions concerning the inspections and management plans should be made to Mark Huselstein in the district office or by calling 375-8040.

Data Breach Security Annual Notice: The Olean City School District is committed to protecting the privacy and security of student, teacher, and principal data. In accordance with Education Law §2-d, the District wishes to inform the school community of the following:

1. A student's personally identifiable information cannot be sold or released for any commercial purposes;
2. Parents have the right to inspect and review the complete contents of their child's education record;
3. State and federal laws protect the confidentiality of personally identifiable information, and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored and transferred;
4. A complete list of all student data elements collected by the State will be available for public review at a later date; and
5. Parents have the right to have complaints about possible breaches of student data addressed. Complaints can be filed with the Superintendent's Office.

Pesticide Use Notification: During the school year, it may be necessary for maintenance staff to use pesticides on school grounds to meet pest management goals. Any individual interested in registering to receive a written notification 48 hours prior to pesticide application, please contact Olean City Schools for an application form. If you have any questions about the integrated pest management program or pesticide use, contact Mark Huselstein at 375-8040.

Title 1 and Section 504 Annual Notice: The Olean City School District hereby advises students, parents, employees and the general public that it offers employment and educational opportunities, including vocational education opportunities without regard to sex, race, color, national origin or handicap.

The secondary vocational education opportunities available to district residents under age 21 are available upon request to the High School and Middle School Guidance Departments.

Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973 - As required by Title IX of the Education Amendments of 1972, the Olean City School District does not discriminate on the basis of sex in the educational programs or activities, which it provides including vocational programs. The district does not discriminate in employment of persons on the basis of sex, including recruitment, appointment, salary and benefits as well as on the basis of handicapping conditions in admission or access to its program and activities, including vocational education. No person shall be denied employment solely because of any physical, mental or medical impairment, which is related to the person's ability to engage in the activities involved in the job for which the application has been made. The District Official responsible for the coordination of activities relating to non-discrimination of sex, race, color, national origin or handicapped is Ms. Mia O'Brien, Title IX Coordinator and Section 504 Coordinator – Phone: 716-375-8097. He can provide information about complaint procedures to any student or employee who feels that his/her rights under Title IX or Section 504 have been violated by the District or its officials. In addition, any student or employee may make an inquiry or complaint directly to the federal office for Civil Rights.

Inquiries concerning this policy and information about complaint procedures may be referred to Ms. Mia O'Brien, Section 504 Coordinator at 716-375-8097.

DASA Annual Notice: If you have knowledge of, or you are a student in our schools who has or is being bullied or harassed on school grounds, on the school bus, or at a school sponsored event, we urge you to contact the following District's Dignity Act Coordinators: Brian Crawford, EV Dignity Act Coordinator, 375-8922; Linda Nottingham, WW Dignity Act Coordinator, 375-8962; Jeffrey Andreano, OHS Dignity Act Coordinator, 375-8029; Jerry Trietley, OIMS Dignity Act Coordinator (grades 6 & 7), 375-8062; Joel Witcher, OIMS Dignity Act Coordinator (grades 4 & 5), 375-8069

Child Find Notification: The Olean City School District Child Find policy requires that all children below twenty-one (21) years of age residing within the district, who have a disability, regardless of the severity of their disability, and who are in need of special education and related services are identified, located and evaluated in accordance with all federal regulations and state standards.

Children might have deficits in behavior, communication, cognitive abilities, physical development, sensory development, hearing, and social-emotional abilities. If you suspect that your child might have a disability, please contact Kelly Andreano, CPSE Chairperson, at 375-8989 if your child is pre-school age (3-4 years) or contact Jon Hamed, CSE Chairperson, at 375-8984 if your child is school age (5-21 years).

Family Education Rights and Privacy Act (FERPA): Notice to Parents and Eligible Students (students over 18 years of age) of Rights under the Family Educational Rights and Privacy Act (FERPA). **You are notified that you have the following rights in relation to student records:**

❖ The right to inspect and review students' education records within a reasonable time but not more than 45 days from the day the Olean City School District receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

❖ The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading or otherwise in violation of the student's privacy rights. Parents or eligible students may ask the Olean City School District to amend a record that they believe is inaccurate, misleading or otherwise in violation of the student's privacy rights. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate, misleading or otherwise in violation of the student's privacy rights. If the Olean City School District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

❖ The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the Olean City School District discloses educational records without consent to officials of another school district in which a student seeks or intends to enroll.

❖ The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Olean City School District to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, Washington, DC 20202-4605

See the list below of the disclosures that elementary and secondary schools may make without consent.

FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA

regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations requires the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))

- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))

- To authorized representatives of the U.S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student's State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)

- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))

- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))

- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))

- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))

- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))

- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))

- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))

- Information the school has designated as "directory information" under §99.37. (§99.31(a)(11)).



East View Elementary School

A FEW WORDS ABOUT READING: Our top priority is to instill a love of reading in every child. Every night, your child will bring home one or more books that he or she personally selected along with a log sheet. We are asking that you and your child read and talk about the book(s). Please have your child read the book to you. For our younger students this may involve making up some words that correspond with the pictures, or it may involve reading the book together. This is a new shift for homework in the primary grades- there is nothing more important than reading with your child.

Our goal is to have each child reading for 15 or more minutes per night.

Once your child has read for 15 minutes, fill out one line on the reading log sheet. At school we are tracking and counting steps (time spent reading) for each child on a daily basis. Research shows that reading for 800 steps (200 hours) can lead to two years of academic growth in reading. At school we will celebrate several step milestones along our reading journey- including school wide celebrations for every 100 steps.

While you are listening to or reading with your child, make sure your child is having fun! Again, the culture and attitude we build around reading is our top priority. Thank you for being a partner with us in your child's education. Please contact your child's teacher should you have any further questions.



FIRST GRADE VISITS AQUARIUM: On behalf of our students and staff we would like to thank the East View PTO for sponsoring some incredible end of the year field trips for our students. Pre K went to the Buffalo Zoo, Kindergarten went to Explore and More, First Grade, pictured above, went to the Niagara Falls Aquarium, Second Grade went to the Erie Zoo and Third Grade went to the Buffalo Science Museum. We are fortunate to partner with our PTO to give our students these amazing end of the year adventures and cap off a great year of learning.



EAST VIEW GOES HOLLYWOOD: Our school celebrated in full force at the end of the year with a Red Carpet Reading Celebration. Students and teachers dressed as celebrities, walked the red carpet and attended an awards presentation hosted by world renowned A-listers Mr. Crawford and Mrs. Howden (AKA Justin Beiber and Taylor Swift). The day was capped off with paparazzi, a cupcake after-party and student interviews. Students were awarded for most steps (time spent reading) and most growth in reading throughout the school year.





MAKING A DIFFERENCE: Each year, one boy and one girl from our third grade classes are chosen to receive the Tyler Bihler “Good Friend Award”. This memorial award is given to those who best exemplify the character traits of former Washington West student, Tyler Bihler, who was truly a friend to all. The two students who were chosen for this award will have their names engraved on the plaque that hangs above Tyler’s memorial bench in the front hallway of Washington West. Congratulations to Maddox King and Sofia Rucinski, our 2016 award recipients.



THE “BEATLES”: Thank you to local musicians Terry Bellamy and Ron Kirshner for performing our end of year concert! Playing our students’ favorite Beatles tunes, these gentlemen brought our cafetorium to life...students dancing and singing – celebrating a wonderful school year! The surprise appearance by “The Beatles” brought down the house!!! John, Paul, George, and Ringo! Thank you to the “Fab Four”!

Washington West Elementary School



PFEIFFER NATURE CENTER: In our own backyard, the Pfeiffer Nature Center offers an exceptional outdoor experience for students of all ages. Guided tours and content rich presentations were well received by our third graders.

OLEAN CITY SCHOOL DISTRICT

410 W. Sullivan St.
Olean, NY 14760
www.oleanschools.org

ADMINISTRATION

Colleen Taggerty, Superintendent of Schools
Kathleen Elser, Business Administrator
Jeffrey Andreano, High School Principal
Mike Martel, Assistant High School Principal
Gerald Trietley, Olean Intermediate (Gr. 6-7) Middle School Principal
Joel Witcher, Olean Intermediate (Gr. 4-5) School Principal
Linda Nottingham, Washington West Elementary Principal
Brian Crawford, East View Elementary Principal
Mia O'Brien, Director of Human Resources
Marcella Richmond, Director of Special Education
Csobanka Woodworth, Technology Administrator
Jen Mahar, District Coordinator of State & Federal Aid Programs
Jen Kless, Coordinator of Curriculum and Instruction

BOARD OF EDUCATION

Michiko McElfresh, President
Laurie A. Branch, Vice President
John Bartimole
Paul Hessney
Mary Hirsch-Schena
Ira Katzenstein
Michael Martello
James E. Padlo
Frank L. Steffen, Jr.

NON PROFIT
ORGANIZATION
U.S. POSTAGE PAID
Permit No. 73
Olean, NY 14760

ECRWSS

OR CURRENT RESIDENT

POSTAL PATRON LOCAL



WW Students Visit Science Museum

Students enjoyed their field trip to the Buffalo Museum of Science! The interactive displays and unique exhibits offered a wonderful way to increase our understanding of the world around us. Thank you, PTO, for making this trip possible!

Olean City School District Mission/Vision

The Olean City School District is a student-centered community of excellence in which all members are challenged to learn, achieve, contribute, and innovate.

Guiding Principles

A commitment to fostering:

A respectful, safe, and welcoming environment

An acceptance of diversity

Continuous improvement

Academic excellence and lifelong learning

Honesty, integrity, responsibility, and accountability

Student potential and achievement