**Classes**

Monday – Friday 8:54-9:40am Room 139

**Instructor** **Information**

**Instructor** Miss K. **Email:** ekostenbader@oleanschools.org

**Telephone:** (716) 375-8010, ext. 3139

**Office Hours**

Room 139 – Monday – Friday 2:44 – 3:05PM or by appointment

**Required Text & Materials:** *Financial & Managerial Accounting. 10th edition* by Needles, Powers, & Crosson © 2014 South-Western, Cengage Learnings (ISBN 978-1-133-62699-); Notebook/ Folder, Calculator, Pencil, Electronic Folder, Flash Drive

**Course Description:** Students will gain a broad overview of accounting’s role in satisfying society’s need for financial information. In an overview of the accounting profession, students will understand generally accepted accounting principles underlying the design, integrity, and effectiveness of accounting information systems. Providing relevant financial statements for the decision maker and the use of computers to generate financial information are outlined. **4 credit hours. *Reading: Accuplacer score of 80+.***

**Student Learning Outcomes:** *Students who demonstrate understanding can:*

1. Describe accounting’s role in society.
2. Explain fundamental business concepts.
3. Explain fundamental accounting concepts underlying financial statements.
4. Discuss the uses and limitations of financial statements.
5. Demonstrate how an accounting information system processes, stores, and communicates financial information.

**Course Evaluation**

1. Chapters/ sections are to be read before class lectures and discussions. Various assessments will be used to monitor reading progress.
2. All assignments must be completed and handed in on the assigned date. Students are responsible for making up ALL assignments due to absences. Assignments must be turned in the day you return to school.
3. Performance assessments will be given at the conclusion of each chapter/ unit. The material on the performance assessments will come from the textbook, lectures, and in-class discussions.
4. Grades will be based accordingly:
	* In-class Assignments/ HW 50% of final grade
	* Performance Assessments 30% of final grade
	* Class Participation/ Attendance 20% of final grade

**Attendance / Late Assignments / Expectations**

Attendance is expected and crucial to be successful in this course. An attendance grade will be calculated each marking period based on the number of class periods missed. Perfect attendance will result in a grade of 100. Each class missed will reduce this grade by 3 points.

Students will be allowed an amount of time equivalent to the absence for completing schoolwork in which they are deficient. Students missing tests, quizzes, or assignments which are graded because of truancy will be given a zero.

Expectations of students – Olean High School Student-Parent Handbook as well as the Olean City School Districts Code of Conduct will be followed at all times. Students are responsible for knowing the contents of these policies.

**Disability Accommodation**

Student IEP and 504 Plans will be followed at all times to ensure accommodations are met. If students believe their plans need refining, I encourage ant student to contact their guidance counselor or Marcie Richmond, Director of Special Education, at mrichmond@olean.wnyric.org or (716) 375-8010.

**Brightspace Use Policy**

Brightspace use is not required for OHS students.

**Cell Phone Policy**

Cell phones should be turned off and away in lockers at all times.

**Tentative Course Outline: *BUS 1510 – Principles of Financial Accounting***



Grade Conversion:

 A 100%-93%

 B+ 92%-88%

 B 87%-83%

 C+ 82%-78%

 C 77%-73%

 D+ 72%-68%

 D 67%-65%

**Extra Credit**

There will be extra credit opportunities offered throughout the school year. An Extra Credit assignment can be turned in at any point during the year. Students can choose up to 4 extra credit assignments to do. The extra credit grade will replace the student’s lowest classwork grade for the quarter. This can be done once per quarter.

There will be other bonus point and enrichment opportunities offered throughout the year in which students can boost their Participation and Assessment grades.

\**The teacher reserves the right to modify contents in the syllabus with notice given students. Each student is responsible for obtaining all handouts, announcements, and schedule changes.*